



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

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July 6, 2004

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brian J. Wishneff, Council Member  
Honorable Council Member

Dear Mayor Harris and Members of City Council:

Subject: Public Art Master Plan

Background:

At its February 17 meeting, Council requested additional information from the City administration on a request from the Roanoke Arts Commission for funds to engage a consultant in developing and implementing a Public Art Master Plan. Staff has reviewed the Arts Commission's materials and the draft RFP, and can support a \$50,000 allocation to prepare the plan.

Recommended Action:

City Council authorize the transfer of \$50,000 from Capital Project Contingency (001-300-9410-2280) to the Roanoke Arts Commission (001-300-7220-3754) for the purpose of preparation of the Master Plan.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene Burcham".

Darlene L. Burcham  
City Manager

DLB:lw

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance

CM04-00123